

IAAO Course/Workshop Registration Form

1. **Class Hours:** Unless otherwise specified, course hours are from 8:30 am - 5 pm. Registration on class day 1 is 8-8:30 am. in writing no later than one week prior to the first day of the course.
2. **Location/Hotel Accommodations:** check registration materials for announced location:
 - Harris County Appraisal District, 13013 Northwest Freeway, Houston
 - North Austin/Round Rock Marriott Hotel, 2600 LaFrontera Blvd, Round Rock
 - Dallas Central Appraisal District, 2949 North Stemmons Freeway, Dallas
 For lodging information, please contact TAAD or refer to TAAD's website for suggestions.
3. **Registration requirement:** Payment must be received by TAAD for an individual to be officially registered. There is no onsite registration.
4. **Cancellations:** For all course cancellations there will be a \$100 administrative charge deducted. This includes faxed registrations. Refund requests must be received by TAAD
5. **Cost for Courses:** Please refer to the registration materials for cost of registration for TAAD members and nonmembers. Cost of registration is based on **TAAD membership**, not IAAO membership
6. **Additional texts:** Please refer to the registration materials for possible additional IAAO texts needed for the class. Each student is responsible for ordering and obtaining them from IAAO. No texts will be available at the class.
7. **Registration deadline:** IAAO requires that registrations be processed at least three weeks prior to the course in order to allow sufficient time for mailing materials.
8. **Course materials:** Students will pick up course materials at registration on the first day of class.

IAAO Course/Workshop Registration Form

IAAO Crs/Wksh # _____ Course Date _____ TPE # (if applicable) _____

Name _____ Nickname _____ Title _____

Jurisdiction/Firm _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ E-mail Address _____

Course Registration Fee \$ _____

(Fee is based on TAAD membership, not on IAAO membership)

Total Amount Enclosed \$ _____

Please submit this course for Continuing Education credit with TDLR

Office Use ONLY			
Date: _____	Ck #: _____	Paid: _____	PC: _____
DB: _____	ADV: _____	Materials Date: _____	

Please complete the registration form and return it along with payment to:
TAAD; 7700 Chevy Chase Drive; Building One, Suite 425; Austin, TX 78752