



SECONDARY SPONSOR
Notification of Course Offering

FOR OFFICE USE ONLY
RECEIVED _____
MATERIALS SENT _____
PAID/CHECK # _____
SUPP MATERIALS _____
PTEC INVOICE _____

Texas Association of Appraisal Districts
7701 North Lamar Blvd., Suite 315
Austin, Texas 78752
(512) 467-0402
(512) 452-0427 fax

Please mail or fax this form to TAAD at least 3 weeks prior to course date to ensure processing and distribution of course materials. Payment for Course materials should be included with this form.

CONTACT INFORMATION

Name of approved secondary sponsor _____
Contact name _____
Address (incl. City/State/Zip) _____
Phone _____ Fax _____ Email _____
Signature _____

COURSE INFORMATION

Course # _____
Course Date _____
Course Location _____
BTPE Approved Instructor _____

COURSE MATERIALS

Please enclose payment for course materials at this time. Check should be made payable to TAAD. Secondary Sponsor is responsible for providing students with materials needed.

- PLEASE SEND MASTER SET OF MATERIALS FOR ABOVE COURSE. Payment is enclosed.
Course materials - Master set*.....\$50.00

*Master set of materials includes one copy of the following: Student Manual, Readings/Workbook (if applicable), Instructor Outline, Exam & Answer Sheet, confidential Exam Key, Overheads (e-mailed or mailed upon request).

- DO NOT SEND MATERIALS FOR ABOVE COURSE. WE ALREADY HAVE A SET.
(Please check with our office to ensure you have the most up to date set of materials.)

Materials used during courses*

Please consult the instructor about using these texts during the course. Price per student.

Course 1, 7, 8, 9 Texas Ad Valorem Taxation..... @ \$20 ea. = \$
Course 2, 3, 4 Property Assessment Valuation..... @ \$35 ea. = \$

*Postage fees for mailing supplemental materials apply.
Please contact Sarah for information.

TOTAL: \$