

Property Tax Education Coalition, Inc.

Notification of Course Offering and Request for Materials

P. O. Box 130432
Houston, Texas 77219-0432
(713) 851-7466

ptecadmin@gmail.com

Contact Information

Name of Approved Provider _____

Contact Name _____

Mailing Address _____

Phone _____ Fax _____ Email _____

Signature _____

Course Information

Course # _____ Course Date _____

Course Location _____

Approved Instructor _____

Course Materials

Please enclose payment for course materials at this time. Check should be made payable to PTEC, Inc. Provider is responsible for providing student with materials needed.

PLEASE SEND MASTER SET OF MATERIALS FOR ABOVE COURSE. Payment is enclosed.

Course Materials - Master Set.....\$50.00

Email Master Set of Materials

Mail Master Set of Materials on a CD

DO NOT SEND MASTER SET OF MATERIALS FOR ABOVE COURSE. WE ALREADY HAVE A SET.

(Please check with PTEC to insure you have the most up to date set of materials.)

***Please mail/email this form to PTEC, Inc. at least 3 weeks prior to course date to ensure processing and distribution of course materials. Payment for course materials should be included with this form.*

| OFFICE USE ONLY | |
|-------------------------|---------------------|
| MASTER SET OF MATERIALS | ROSTER |
| DATE RECEIVED _____ | DATE RECEIVED _____ |
| AMOUNT _____ | AMOUNT _____ |
| CHECK # _____ | CHECK # _____ |
| MATERIALS SENT _____ | PTEC INVOICE _____ |
| PTEC INVOICE _____ | |